



Roll No. : GRDBSIDCA11445
Centre : DERA BASSI

An ISO 9001:2008 Certified Institute

MARKS SHEET

Name : KAJAL
Father's Name : RAKESH KUMAR
Course : DCA

S.No.	Subject	Marks Obtained	Minimum Pass Marks	Maximum Marks
1.	Computer Basic	78	40	100
2.	Operating System	70	40	100
3.	Windows Application	75	40	100
4.	Accounting with Tally	77	40	100
TOTAL		300	160	400

Total Marks Obtained in Words : Three Hundred Only

Grade : A

Grading

A+	Excellent	80% or Above
A	Very Good	60% or Above
B	Good	50% or Above
C	Fair	Below 40%

Note : minimum B Grade is required to Pass

G.R. INFOTECH
Near Post Office
Dera Bassi (Muzaffargarh) Pb.
Sandesh
Course Director



An ISO 9001:2008 Certified Institute

Certificate



Roll No:- GRDBS\DCA\1445

Certified that

Name : KAJAL
Father's Name : RAKESH KUMAR
Mother's Name : SONIA
Address : #287 NEAR MANDIR MUBARIKPUR
 TEHSIL DERABASSI
 PUNJAB SAS NAGAR

(DIPLOMA IN COMPUTER APPLICATION)

Computer Basic :- Computer Fundamental
 Operating System :- Windows 7
 Windows Applications :- Windows Accessories
 (MS Paint, Notepad, Wordpad)
 MS-Office :- MS Word, MS-Excel, MS-Powerpoint
 Accounting :- Accounting with Tally ERP 9 With GST

Who Passed his/her Diploma In Computer Application with the duration of Six Months from 09-04-2016 to 08-10-2016 with Grade A.

G.R. INFOTECH
 Near Post Office
 Dera Bassi, Punjab

 Authority Signatory