



01762-427221, 8264097020

Doctor : 9872448953
Physiotherapy : 8284001712
Laboratory : 9876935261

leommulticarehospital@gmail.com
www.leommulticarehospital.com

S.C.O. 7-8, Near ICICI Bank,
Ambala Chandigarh Road,
Zirakpur, Mohali, Punjab 140603

LEOM
MULTICARE HOSPITAL



मानव चिकित्सा सेवा मिशन

Run By : Sardar Jassa Singh Ahluwalia Charitable Trust

Reg No. 1620

Ref No.: leom/Hos/zke/09/10/2021

Date: 01/10/2021

APPOINTMENT LETTER

Name: Rupinder Kaur

D/o Mr. Baljinder Singh

**Address: H. No.- 728, Opp. Seven City, Near Budha Dal School,
Ajit Nagar, Patran Road, Samana, Distt. Patiala, Punjab- 147101**

With reference to your application and subsequent interview with us, we take the pleasure in offering you employment in our organization as **Lab Technician** under the following terms and conditions:

1. You will be paid salary as discussed at Rs. 12,000/-
2. Initially you will be based at - **Leom Multicare Hospital, SCO-7/8, Ground Floor, Near ICICI Bank, Ambala-Chandigarh Road, Zirakpur-140603** and will report to the **Management** of the Hospital.
3. You will be on a probation period for **three** months.
4. In the event of your services being found satisfactory, you will, on satisfactory completion of the probationary period be given such employment as the Hospital shall deem fit.
5. During your probation period as well as on confirmation, your employment will be subject to termination at a one month notice on either side.
6. All information collected by you in the course of your assignment should be kept strictly confidential and you will not divulge the same to any one without prior consent.

Your duties and responsibilities are as follows:-

1. Collect patient body fluid, tissue or blood samples using principles of sepsis
2. Manage and supervise activities of other laboratory assistants and staff
3. Conduct chemical analysis of medical samples using an automatic analyzer or microscope
4. Maintain strict laboratory QC standards, including regular equipment function verification, equipment calibration and ongoing troubleshooting efforts
5. Respect strict adherence to patient confidentiality

We look forward to a long and mutually beneficial association with us.

Please return the duplicate of this letter, duly signed, in token of acceptance of the terms and conditions of employment.

Warm Regards

For Leom Multicare Hospital

Leom Multi Care Hospital


Auth Signatory

Authorized signatory

Date of Joining:

1st September 2021

Received & Accepted



01762-427221, 8264097020

Doctor : 9872448953
Physiotherapy : 8284001712
Laboratory : 9876935261

leommulticarehospital@gmail.com
www.leommulticarehospital.com

S.C.O. 7-8, Near ICICI Bank,
Ambala Chandigarh Road,
Zirakpur, Mohali, Punjab 140603

LEOM
MULTICARE HOSPITAL



मानव चिकित्सा सेवा मिशन

Run By : Sardar Jassa Singh Ahluwalia Charitable Trust
Reg No. 1620

Ref No.: leom/HOS/ZKP/EXP11/2023

Date: 05/05/2023

Experience Letter

This is to certify that **Ms. Rupinder Kaur W/o Mr. Gurpreet Singh** is working with **Leom Multicare Hospital** during the period of **1st September 2021** to **Till Date** as **Lab Technician**. The CTC drawn by her is **1.58 Lacs/annum**.

She was performed her duties in diligent and satisfactory manner and was a valuable member of our organization.

We wish her the best in her career path and in her future endeavors.

Warm Regards

For Leom Multicare Hospital

Leom Multi Care Hospital


Auth Signatory

Authorized Signatory