

Ref. No. R 125

Dated:20/07/2023

TO WHOM IT MAY CONCERN

This is certify that Mrs. Simrat Kaur W/o S. Manpreet Singh R/o V.P.O. Rali Ali Kalan Distt Gurdaspur Punjab is working as a Front Desk Executive at Sunny Hotel from 15-Sep-2022 to till now.

During this period her services are:-

- ➤ Welcoming visitors, answering telephones and enquiries.
- > Keeping a clean and clam reception.
- ➤ Processing billing and payments using billing software.
- > Booking hotel rooms and organizing staff.

During this period we have found her a very conscientious, hard working and efficient worker who accepts additional obligations and duties and carrier them out with sincerity and devotionally.

She is meticulous in her work. She will be an asset to any company. We wish her all the success in any venture she takes in future.

Signature Children Farmer

NEAR BUS STAND BATALA-143505 (GSP) M: 90412-21655

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