

To whom it may concern

I authorize Mr. Mohinder Singh to collect my passport on my behalf.

Due to some personal issue I am not able to come personally to collect the same.

My passport number is U4934755 and the photocopy is attached for your reference.

I request you to kindly handover my passport to him.

Thank you.

Regards

*Shivani Chauhan*  
SHIWANI CHAUHAN